

- 1. The Non-Affiliate Sponsor must fill out the MFTHBA National Trail Ride Application in its entirety and submit it to the MFTHBA office not less than forty-five (45) days prior to the proposed date of the ride/event. Incomplete applications may be rejected.
- 2. The application must be accompanied by a \$50.00 application fee. If an MFTHBA affiliate co-sponsors the ride/event with the non-affiliate organization, the application fee is waived.
- 3. The event/ride must be a minimum of two days. A guide must be available for a minimum of a two-hour ride each day. Participants are not required to ride both days and are not required to accompany the guide. The sponsor will collect from each rider a \$10.00 fee and have participants complete the Rider Sign-up Sheet and sign a Rider Liability form that shall be turned into the MFTHBA office. Incomplete information may disqualify participants.
- **4.** The Non-Affiliate Sponsor must provide one meal free of charge for the participant riders during the event/ride.
- 5. The Non-Affiliate Sponsor must complete a Ride Follow-up Sheet and submit it, along with the collected \$10.00 per rider fees, the Rider Sign-up Sheet and the completed Liability forms to the MFTHBA office. Qualifying participant riders will not receive their points until the Ride Follow-up sheet, fees and other associated paperwork have been received at the MFTHBA office.