



Missouri Fox Trotting Horse Breed Association
PO Box 1027 • Ava, Missouri 65608
Phone: 417-683-2468 • Fax: 417-683-6144
foxtrot@mftthba.com • www.mftthba.com

MFTHBA World Headquarters Part-Time Seasonal Maintenance Worker

Showground Description:

Grounds description: 130 acres with 334 full service RV sites, 17 barns with 50 stalls each, 5 arenas, 3 restroom/shower facilities, 1 pavilion/store, 1 office building and various other buildings.

Job Summary

Responsible for performing multiple repair and maintenance tasks including, but is not limited to: carpentry work; electrical; plumbing; painting; HVAC; flooring; and general facility repairs.

Skills, Abilities and Requirements

- Three or more years handyman or related experience
- Attention to detail
- Ability to multi-task
- Knowledge in many aspects of repair & maintenance work
- Dependable and self-motivated
- Strong verbal communication skills
- Ability to understand English and follow oral and written instructions.
- Regular and reliable attendance is expected
- Respond to phone calls and correspondence in a timely, professional manner.
- Ability to work extended/flexible hours and weekends based on project requirement.
- Ability to work more hours during the MFTHBA national shows.
- Must have your own tools fit for many job types.

Responsibilities

- Electrical repairs and maintenance: lightbulbs, wiring, circuit breakers, fuses
- Carpentry & General Construction: woodwork, sanding, painting, etc.
- General Plumbing: Toilets, faucets, fix leaks, etc.
- Facility Repairs: doors, doorknobs, locks, painting, etc.
- On-call 24/7 for emergencies, and all other maintenance issues as may be required.

Reporting

Reports directly to the Secretary/Treasurer and or Office Staff

Hours

The part-time, seasonal handyman will work from March through October. Hours will vary each week depending on the work needed on the showgrounds. During the MFTHBA national shows (held the second week in June and the week of Labor Day each September), additional hours will be needed.



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Physical Demands

- Ability to reach and to lift materials weighing up to 70 lbs.
- Manual dexterity, overall coordination and good balance are required. Ability to stand, walk, and move rapidly for long period of times. Ability to bend, stoop, twist and turn, climb stairs and on trucks. Ability to perform repetitious arm and wrist movements.
- Mental alertness to ensure safe and accurate completion of work activities.
- On occasion able to work other shifts and overtime.
- Ability to learn new tasks and procedures.
- Ability to move furniture and equipment.

Other Duties

This job description is not intended to be a complete list of all responsibilities, duties, or skills required for the job and is subject to review and change at any time, with or without notice. Since no job description can detail all the duties and responsibilities that may be required from time to time in the performance of a job, duties and responsibilities that may be inherent in a job, reasonably required for its performance, or required due to the changing nature of the job shall also be considered part of the jobholders responsibility.

Other Requirements

All applicants for the position of Maintenance must pass a current drug screen test. All MFTBHA employees may be subject to random drug screening and must take a yearly drug screening in order to hold their position.